

**BTI Graduate Student Travel Awards:**

BTI encourages and supports graduate student training. One type of support is through our graduate student travel award program. The intent is to assist BTI graduate students with travel expenses to attend and participate in scientific meetings.

The requirements for the BTI Graduate Student Travel Awards are the following:

1. Eligibility: A student must be a registered Cornell Graduate Student, under the direct supervision of a BTI P.I. The BTI P.I. must be the major professor of the student.

2. Funding must also be sought through other university sources, such as the student’s department or graduate field and in particular the Cornell graduate school.

3. Graduate students may request travel awards up to a maximum of $500, based on justified expenses.

4. The student must be a registered participant of an organized scientific meeting, and be presenting their research either in poster or oral form.

5. Awards are limited to expenses for transportation, food, lodging, and registration. Expenses must be documented by providing receipts.

6. A student is eligible for one travel award per calendar year. A request may be submitted at any time but funding for awards is limited.

7. The student must obtain prior approval for participation at the meeting from her/his major professor.

**BTI Graduate Student Travel Award Form**

(Submit this form to Eric Richards, [ejr77@cornell.edu](mailto:ejr77@cornell.edu) in the VPR Office)

BTI Graduate Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_

BTI Principal Investigator / Supervisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_ Has funding for travel been sought from other sources? (Funding may be obtained from multiple sources.) *List source(s) and results:*

\_\_\_ Are you presenting BTI research at this meeting? **Yes / No**

Meeting Name:

Meeting Location:

Presentation Type:

Workshop/Session:

Meeting Date:

Title of Presentation:

Funding Request. (Maximum $500) $ .00

**Budget Justification**:

**In the space below, please describe in a short paragraph, how you plan to participate in the meeting, and why this meeting will be valuable to your research and/or career development:**

**Provide a breakdown of expected travel expenses and anticipated funding sources/amounts below:**

**Budget:**

Registration: $\_\_\_\_\_\_\_\_\_\_\_

Transportation: $\_\_\_\_\_\_\_\_\_\_\_

Lodging: $\_\_\_\_\_\_\_\_\_\_\_

Meals: $\_\_\_\_\_\_\_\_\_\_\_

Other: $\_\_\_\_\_\_\_\_\_\_\_

Total: $\_\_\_\_\_\_\_\_\_\_\_

**Funding Source:**

BTI PI: $\_\_\_\_\_\_\_\_\_\_\_

Other $\_\_\_\_\_\_\_\_\_\_\_

Personal $\_\_\_\_\_\_\_\_\_\_\_

BTI award $\_\_\_\_\_\_\_\_\_\_\_

Applicant (Graduate Scientist) signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Investigator approval signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



***(Do not write below line - for BTI use only)***

Approved Amount Awarded: \_\_\_\_\_\_\_\_\_\_\_\_

Not approved

VPR approval signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)